



Legislation Details (With Text)

File #: 22-463 **Version:** 1 **Name:** NPSA for High Maintenance Tree Trimming - Phase I
Type: Staff Report **Status:** Filed
In control: City Council
On agenda: 7/18/2022 **Final action:** 7/18/2022
Enactment date: **Enactment #:** Reso 2022-119

Title: Adopt a Resolution to Approve and Authorize the City Manager to Execute a Non-Professional Services Agreement with Bay Area Tree Specialists for High Maintenance Tree Trimming in an Amount Not to Exceed \$54,329

Sponsors: Debbie Pollart

Indexes:

Code sections:

Attachments: 1. Att A - Reso NPSA Bay Area Tree Specialists High Maint Trees, 2. Att B - Scope of Work - High Maintenance Trees, 3. Att C - Compensation Schedule - High Maint Trees

Date	Ver.	Action By	Action	Result
7/18/2022	1	City Council	Received and Filed	Pass

Adopt a Resolution to Approve and Authorize the City Manager to Execute a Non-Professional Services Agreement with Bay Area Tree Specialists for High Maintenance Tree Trimming in an Amount Not to Exceed \$54,329

COUNCIL PRIORITY

- Infrastructure
- Sustainability & Resiliency
- Community & Business Development

SUMMARY AND RECOMMENDATIONS

Staff recommends that the City Council approve a Non-Professional Services Agreement (NPSA) with Bay Area Tree Specialists for High Maintenance Tree Trimming for the maximum amount of compensation of \$54,329.

BACKGROUND AND ANALYSIS

On April 26, 2022, the Finance Department issued Bid No. 21-22.015 for High Maintenance Tree trimming services. Tree species, quantity, location, and work requested are identified in the Non-Professional Services Agreement Exhibit A, Scope of Services. Seven firms submitted bids on or before the submittal deadline. Bay Area Tree Specialists submitted the lowest bid for a price of \$449.00 per tree, with a total contract amount of \$54,329 to trim 121 trees. The bid price includes all labor, materials, disposal, transportation, and equipment/staffing necessary to perform the work. Bay Area Tree Specialists agrees to the terms of the Non-Professional Services Agreement and will sign the contract upon Council approval.

Financial Impacts

This General Fund project will cost a not-to-exceed amount of \$54,329. The work was planned and budgeted in FY 2021-2022 and was moved to FY 2022-2023. The project requires a re-appropriation of \$54,329 from the FY 2021-2022 to the FY 2022-2023 budget from Account 010-33-001-5340.

ATTACHMENT(S)

- **Attachment A:** Resolution of the City of San Leandro City Council to Authorize the City Manager to Execute a Non-Professional Services Agreement with Bay Area Tree Specialists for High Maintenance Tree Trimming in an Amount Not-to-Exceed \$54,329
- **Attachment B:** Non-Professional Services Agreement with Bay Area Tree Specialists for High Maintenance Tree Trimming

PREPARED BY: Liz Jimenez, Public Works Services Manager, Public Works