



## Legislation Details (With Text)

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**Title:** Staff Report for a City of San Leandro City Council Resolution to Approve and Authorize the City Manager to Execute a Consulting Services Agreement with Noll & Tam Architects for Design Services for the Mulford-Marina Branch Library, Project 2018.2400; to Authorize the City Manager to Negotiate and Approve Individual Amendments up to 5% of the Original Contract Amount; and to Authorize the City Manager to Negotiate and Approve Cumulative Amendments up to 15% of the Original Contract Amount.

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Staff Report for a City of San Leandro City Council Resolution to Approve and Authorize the City Manager to Execute a Consulting Services Agreement with Noll & Tam Architects for Design Services for the Mulford-Marina Branch Library, Project 2018.2400; to Authorize the City Manager to Negotiate and Approve Individual Amendments up to 5% of the Original Contract Amount; and to Authorize the City Manager to Negotiate and Approve Cumulative Amendments up to 15% of the Original Contract Amount.

### SUMMARY AND RECOMMENDATIONS

This resolution provides for the approval of a contract for the design, permitting, and preparation of bid documents for the replacement of the Mulford-Marina Branch Library.

Staff recommends the following:

- Approve a Consulting Services Agreement with Noll & Tam Architects for design services for the Mulford-Marina Branch Library in the amount of \$366,047; and
- Authorize the City Manager to negotiate and approve Individual Contract Amendments up to 5% (or \$18,302) of the Original Contract Amount; and
- Authorize the City Manager to negotiate and approve Cumulative Contract Amendments up to 15% (or \$54,907) of the Original Contract Amount; and

### BACKGROUND

The City has continuously provided library services to the community since 1906 and today operates a main library plus three branch libraries. The City library services are enhanced and supported by the Friends of the San Leandro Library and the San Leandro Library Foundation.

The existing Mulford-Marina Branch Library, located at the intersection of Aurora Drive and Fairway Drive, has operated since 1962 in a 1,200 square foot building that has reached the end of its useful life. When the State of California passed the California Reading and Literacy Improvement and Public Library Construction and Renovation Bond Act of 2000 (Library Bond Act), San Leandro prepared conceptual plans for the replacement of the Manor Branch and the Mulford-Marina Branch Libraries. Funded by Library Bond Act, the Manor Branch was constructed in 2006. The Mulford-Marina Branch was not funded by the Library Bond Act, but the City has now appropriated funds to demolish the existing library and construct a new library that is approximately twice the size of the existing building.

Design of the building and outdoor space will be based upon input from the community and staff to create a destination for learning and gathering, and providing a facility that will be a delight for patrons to use for many years. The proposed 2,500 square foot building is anticipated to house a collection of over 15,000 items, a meeting room, computer work stations or lounge seating areas with computer access, and updated library technologies. An after-hours delivery system with secured lockers is proposed. The new building will be designed to meet the Leadership in Energy and Environmental Design (LEED) Silver rating.

The library site is nestled in the Mulford Gardens neighborhood on the west side of the City, close to Monarch Bay Drive and the proposed new Shoreline Development. A grove of trees adjacent to the library is the winter habitat of the monarch butterfly. For more than a decade this library has hosted an educational program that highlights the annual return of these exceptional creatures. It is the intent of the library's design to accommodate the continuation of this highly regarded educational program and potentially add outdoor site features that strengthen this unique environmental learning experience.

## **Analysis**

Staff requested proposals for architectural design services for the replacement of a library facility; the City received six qualified proposals. The request included a preference for local businesses. However, none of the six proposers are located within San Leandro. Noll & Tam Architects was selected as the most qualified firm to provide services based on technical ability presented and an extensive portfolio of high quality similar projects, including libraries in Castro Valley, Hayward and Los Gatos.

Noll & Tam Architects, located in Berkeley, was established in 1992. The firm specializes in libraries and has programmed and designed more than forty public libraries in California. The design process, including community meetings to gather local input, conceptual design, and preparing construction documents, is anticipated to take approximately twelve months.

Resolution 2018-093 approved a Consulting Services Agreement with Noll & Tam Architects and authorized the City Manager to make non-substantial revisions to the agreement. Prior to the consultant execution of the agreement, updated cost estimates indicated the construction and design costs were beyond the original budget. Design cost increased as a result of an expanded scope that included LEED certification and additional outdoor education features. Construction cost grew primarily from inflation and inclusion of outdoor education features. Staff presented this information to the City Council Facilities Committee, which then directed staff to proceed with the project. The consultant's fee for the more expensive project is substantially greater than the fee approved in Resolution 2018-093. Therefore, staff requests that the City approve the new agreement and adopt a

new Resolution 2019-030 consistent with those changes and superseding Resolution 2018-093.

From time to time changes to the scope of contracts are necessary to respond to new information and/or to include additional items of work necessary for a complete project. In order to resolve these issues in a timely fashion and avoid delaying work, staff requests authorization to issue individual contract amendments up to 5% or \$18,302 each and cumulative contract amendments up to 15%, or \$54,9027 of the original contract amount.

### **Current Agency Policies**

- Support and implement programs, activities and strengthen communication that enhances the quality of life and wellness, celebrates the arts and diversity and promotes civic pride

### **Previous Actions**

On July 23, 2018, the City Council, by Resolution No. 2018-093, approved a consulting services agreement with Noll & Tam Architects for the subject project and appropriated an additional \$150,000 from economic uncertainty reserves for the project.

### **Applicable General Plan Policies**

- Policy LU-2.1 Complete Neighborhoods: Strive for “complete neighborhoods” that provide an array of housing choices; easy access to retail stores, commercial services, and medical care; quality public schools; great parks and open spaces; affordable transportation options; and civic amenities.
- Policy LU-4.3 Public Facility Development: Promote collaborative, creative solutions between the public and private sectors to develop additional schools, parks, and other public facilities in the city.
- Policy LU-8.6 Cultural Arts and Entertainment: Provide additional opportunities for cultural, recreational, and entertainment uses in the City, including cinemas, theaters, live-performance venues, sports facilities, and art galleries.
- Policy CD-5.10 Community Involvement: Encourage the involvement of the community in the development of urban design plans and improvement programs.
- Policy CD-6.1 Promoting Quality Design: Use the development review, zoning, and permitting processes to promote high quality architecture and site design. Design review guidelines and zoning standards should ensure that the mass and scale of new structures are compatible with adjacent structures.
- Policy CD-6.5 Craftsmanship: Encourage a high level of craftsmanship in new construction, and the use of exterior materials and façade designs that enhance the appearance of the City.
- Policy CD-6.7 Architectural Interest: Encourage new structures to incorporate architectural elements that create visual interest such as trellises, awnings, overhangs, patios, and window bays. Avoid solid or blank street-facing walls.

### **Permits and/or Variances Granted**

Building permits will be obtained from the Building Department for demolition of the existing building and for construction of the new library facility.

**Environmental Review**

The environmental impact of this project will be evaluated during the design phase. If impacts are found which require mitigation, those mitigations will be included in the construction phase of the project.

**Summary of Public Outreach Efforts**

This contract will include several public meetings early in the design phase to gather comments, ideas and input from the neighborhood and community.

**Fiscal Impacts**

This contract is not to exceed \$366,047 with authorization to issue individual contract amendments to the consultant up to 5% or \$18,302 each and cumulative contract amendments up to 15%, or \$54,907 of the original contract amount. If the maximum contract amendment amount is used, the contract value could potentially be \$420,954. The estimated cost of the design portion of this project including associated staff and permit costs is approximately \$585,000.

The total cost of the project including construction is estimated at up to \$4,100,000. Additional appropriations will be included in the 2019-20 Capital Improvement Program budget.

**Budget Authority**

| <u>Account No.</u> | <u>Reso. &amp; Source</u>       | <u>Amount</u>      |
|--------------------|---------------------------------|--------------------|
| 210-69-193         | Reso 2017-072, CIP Fund         | \$ 300,000         |
| 210-69-193         | Reso. 2018-093 (Reso. 2019-030) | \$ 150,000         |
| <u>210-68-100</u>  | <u>Reso 2017-072, CIP Fund</u>  | <u>\$2,500,000</u> |
|                    |                                 | Total \$2,950,000  |

**Attachment to Related Legislative File**

- Consulting Services Agreement with Noll & Tam Architects

**PREPARED BY:** John O'Driscoll, Associate Engineer, Engineering and Transportation Department