



Legislation Details (With Text)

File #: 22-662 **Version:** 1 **Name:** SR First 5 MOU
Type: Staff Report **Status:** Filed
In control: City Council
On agenda: 12/5/2022 **Final action:** 12/5/2022
Enactment date: **Enactment #:** Reso 2022-209
Title: Adopt a Resolution to Authorize the City Manager to Accept Grant Funds in the Amount of \$16,400 from First 5 Alameda County to Fund Early Childhood Learning Community Events and Multilingual Programming and Materials in Celebration of Dia de los Ninos
Sponsors: Brian Simons
Indexes:
Code sections:
Attachments: 1. Att A - Resolution First 5, 2. Att B - MOU First 5 Alameda County and San Leandro Public Library, 3. Att C - Proposition 10 Statutes

Date	Ver.	Action By	Action	Result
12/5/2022	1	City Council	Received and Filed	Pass

Adopt a Resolution to Authorize the City Manager to Accept Grant Funds in the Amount of \$16,400 from First 5 Alameda County to Fund Early Childhood Learning Community Events and Multilingual Programming and Materials in Celebration of Dia de los Ninos

COUNCIL PRIORITY

- Community Engagement and Outreach
- Race and Equity Initiatives

SUMMARY

The Library has worked in partnership with First 5 since 2013. In 2013, the Library received a two-year neighborhood partnership grant from First 5. This grant was renewed for an additional two years. Following that initial 4-year neighborhood partnership grant, the Library has worked with First 5 around kindergarten readiness, receiving funding, materials, and equipment through MOUs annually.

Under this MOU ending June 30, 2023, the Library would receive \$16,400 in funding to hold two storytimes/early learning community events that support early literacy, and buy and distribute books in English, Spanish and/or Chinese at both the Main Library and the Manor Branch (see Attachment B *MOU First 5 Alameda County and San Leandro Public Library November 1, 2022 - June 30, 2023*). This MOU will also fund expanded, in-person programming for Dia de los Ninos/Dia de los Libros (the Day of the Child/the Day of the book), an annual celebration held in April honoring young children and literacy, including hiring performers and purchasing multilingual and/or monolingual children’s books for distribution at the event(s). In addition to the program funds, Library staff receives training from First 5 in early childhood development education best practices. Lastly, the Library receives funding to enhance its materials at Main and Manor for the 0-5-year-old audience. The result of these activities will be to increase kindergarten readiness opportunities for children not in licensed childcare

and increased access for children 0-5 years old to developmental services.

RECOMMENDATIONS

Staff recommends the City Council adopt a resolution to accept the MOU for FY 2022-2023 totaling \$16,400 from First 5 Alameda County and authorize the City Manager to execute all documents and appropriate the funds.

BACKGROUND

First 5 is an innovative public entity created by passage of the California Children and Families First Act (Proposition 10) in 1998, which added fifty cents per pack of cigarettes to help fund early childhood care, development, and education for children 0-5 (see Attachment C *Proposition 10 Statutes*). To achieve First 5's goals of developing a comprehensive system of early intervention services for children birth to 5 years of age and families in Alameda County, they partner with agencies who engage in the business of providing services that increase the quality of early childhood development and education. The Library is one such agency they partner with.

The Library has worked in partnership with First 5 since 2013 around kindergarten readiness, receiving funding, materials, and equipment through MOUs annually.

Analysis

For FY 2022-2023, the MOU (see Attachment B *MOU First 5 Alameda County and San Leandro Public Library November 1, 2022 - June 30, 2023*) provides \$16,400. The award will be in two payments:

Initial Payment:

- **\$13,000** upon execution of the MOU

Final payment:

- Balance due based on deliverables completed, not to exceed **\$3,400**.
- This will be payable in July 2023.

The Library will submit invoices based on deliverables completed and the firm fixed price outlined in Attachment 1 Budget of the MOU# PS-ECE-2223-160 (see Attachment B *MOU First 5 Alameda County and San Leandro Public Library November 1, 2022 - June 30, 2023*).

All expenditures are tracked by the Senior Librarian for Youth Services, who reports expenditures to First 5 and tracks performance targets in the Results Based Accountability (RBA) plan in the First 5 database, HIGH5, by July 14, 2023.

First 5 money is earmarked for children's services to support ongoing kindergarten readiness efforts based on each annual MOU. All expenditures are tracked by the Senior Librarian that oversees Youth Services and reported to First 5. First 5 issues payment upon receipt of invoices, an expense report, and a results-based accountability report from the Library.

Funding through the MOU must be spent according to the guidelines within the MOU (see

Attachment B *MOU First 5 Alameda County and San Leandro Public Library November 1, 2022 - June 30, 2023*).

Applicable General Plan Policies

- GOAL CSF-3 Sustain and expand a public library system that provides a destination for exploration and discovery, knowledge and information, leisure and cultural enrichment, and life-long learning opportunities for persons of all ages.
 - Policy CSF-3.4 Libraries as Neighborhood Centers. Promote programs and events that affirm the role of the City’s libraries as community and neighborhood gathering places and that reflect the City’s diverse population.
 - Policy CSF-3.5 Resources for Self-Improvement. Ensure that San Leandro’s libraries and other community institutions provide a setting for the open exchange of ideas and information and provide an opportunity for residents of all backgrounds to improve their skills and knowledge.

- GOAL CSF-5 Provide recreation and human services programs and activities commensurate with identified community needs.
 - Policy CSF-5.2 Child and Family Services. Support the development of child and family services and programs that encourage safe and healthy environments for children and families.

Summary of Public Outreach Efforts

By the nature of this program, we conduct outreach to the community to promote the programs and the monolingual/multilingual materials distribution provided by this MOU.

Legal Analysis

The City Attorney has reviewed these documents and agreements; they are approved as to form.

Financial Impacts

Acceptance of this grant does not impact the Fiscal Year 2022-2023 General Fund budget. Special grant funding will be awarded upfront and deposited into the 150-3617 Revenue Account and expended as follows:

- First 5 Grant Fund, Account 150-68-032: \$16,400
- **Total** **\$16,400**

This Council action will not impact fund balance because the majority of the grant funds (\$13,000) will be awarded up front and expended in the same fiscal year, and the remainder (\$3,400) will be reimbursed for expenditures that occur in the same fiscal year; therefore, the Finance Department will plan for revenue reimbursement in the same fiscal year.

ATTACHMENTS

Attachment A: Resolution of the City of San Leandro City Council to Authorize the City Manager to Accept and Execute All Documents Related to the MOU Funds awarded by the First 5 Alameda

County to Fund Early Learn Community Events and Multilingual Programming and Materials in Celebration of Dia De Los Ninos in the Amount of \$16,400.

Attachment B: *MOU First 5 Alameda County and San Leandro Public Library November 1, 2022 - June 30, 2023*

Attachment C: *Proposition 10 Statutes*

Please note: a fully executed agreement will be attached to this legislative file following approval of this action.

PREPARED BY: Brian Simons, Library Director, Library Services Department