



Legislation Details (With Text)

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**Title:** Staff Report for a Resolution of the City of San Leandro City Council Approving and Authorizing the City Manager to Execute a Consultant Services Agreement with CSG Consultants, Inc. for Scoreboard Design Services in an Amount Not-to-Exceed \$62,446

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1/18/2022	1	City Council	Received and Filed	Pass

Staff Report for a Resolution of the City of San Leandro City Council Approving and Authorizing the City Manager to Execute a Consultant Services Agreement with CSG Consultants, Inc. for Scoreboard Design Services in an Amount Not-to-Exceed \$62,446

**SUMMARY AND RECOMMENDATIONS**

Staff Recommends that the City Council approve and authorize the City Manager to execute a consulting services agreement with CSG Consultants, Inc. (CSG) that provides structural and electrical design services for scoreboard replacements at three City parks.

Staff recommends the following actions:

- Approve a consulting services agreement with CSG for a not-to-exceed amount of \$62,446

**BACKGROUND**

The City of San Leandro has four electronic scoreboards at three park facilities: San Leandro Ball Park, Stenzel Park, and Thrasher Park. The electronic scoreboards are past the end of their useful lives, are outdated, and are in disrepair. City staff, in conjunction with a contract electrician, attempted to make necessary repairs to the units to keep them functional for the 2021 ball season, but parts are no longer available, and the units are not fully functional for the 2022 season.

CSG currently provides design services for City facility and park maintenance and repair projects including the scoreboard replacement project. The project requires additional structural and electrical design services that are outside the scope of their existing contract.

**Analysis**

CSG will provide structural design services to ensure that the support structures used for the

proposed scoreboards equipment are sufficient and up to current code. CSG will draft structural calculations, structural plans, and an engineer's cost estimate for the replacements. In addition, CSG will subcontract with American Consulting Engineers Electrical (ACEE) to determine the adequacy of the existing power supply for the proposed scoreboards equipment.

The cost of the project includes a 15% contingency in the amount of \$8,145 if additional services are required once the site reviews are complete.

### **Fiscal Impacts**

This ARPA-funded project will cost a not-to-exceed amount of \$62,446 which requires no adjustment to the FY 2022-2023 budget.

### **Budget Authority**

ARPA account 190-17-802-5240 is funded for City Park and Open Space Major Maintenance in FY 2022-2023 which includes the scoreboard replacement project. The CSA for design services will require an administrative budget transfer within the account of \$62,446 from 5240 (Construction) into 5120 (Consulting). It is anticipated that the design services will be completed by the end of this fiscal year.

### **ATTACHMENT(S)**

#### **Attachment(s) to Related Legislative File**

- Consulting Services Agreement with CSG Consultants, Inc. for Scoreboard Design Services

**PREPARED BY:** Jennifer Auletta, Deputy Public Works Director, Public Works Department