



Legislation Details (With Text)

File #:	21-650	Version:	1	Name:	Amendment No. 5 to NPSA with Del Conte's Landscape for Landscape Maintenance Services (SR)
Type:	Staff Report	Status:		In control:	Filed City Council
On agenda:	11/29/2021	Final action:		Enactment #:	11/29/2021
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Title:	Staff Report for a Resolution of the City of San Leandro City Council Approving and Authorizing the City Manager to Execute Amendment No. 5 with Del Conte's Landscaping, Inc. for Citywide Landscape Maintenance for \$176,160.72 for Fiscal Year 2021-2022.				
Sponsors:	Debbie Pollart				
Indexes:					
Code sections:					
Attachments:	1. NPSA Citywide Landscapes - Pacheco, 2. NPSA Amendment 1 - Pacheco - Citywide Landscapes Executed, 3. NPSA Amendment 2 - Del Conte - Citywide Landscapes Executed (Formerly Pacheco), 4. NPSA Amendment 3 - Del Conte - Citywide Landscapes Executed, 5. NPSA Amendment 4 - Del Conte - Citywide Landscapes Executed				

Date	Ver.	Action By	Action	Result
11/29/2021	1	City Council	Received and Filed	Pass

Staff Report for a Resolution of the City of San Leandro City Council Approving and Authorizing the City Manager to Execute Amendment No. 5 with Del Conte's Landscaping, Inc. for Citywide Landscape Maintenance for \$176,160.72 for Fiscal Year 2021-2022.

SUMMARY AND RECOMMENDATIONS

Staff recommends that the City Council authorize the City Manager to execute Amendment No. 5 to a Non-Professional Services Agreement with Del Conte's Landscaping, Inc. to provide monthly landscape maintenance services at City facilities.

BACKGROUND

On August 31, 2015, the Public Works Department issued Request for Proposals (RFP) 55025 for Citywide landscape maintenance. Five firms submitted proposals deemed responsive to the RFP. After review by a committee of internal staff, the five proposals were ranked and Pacheco Brothers Gardening, Inc., a Hayward-based firm, was selected based on the firm's highest score and the second lowest bid price. The City entered into a contract with Pacheco Brothers Gardening, Inc. on March 1, 2016.

Amendment No. 1 extended the Non-Professional Services Agreement through June 30, 2018 and provided the City Manager the option to extend the contract annually for three additional years. Amendment No. 2 noted that the company name had change to Del Conte's Landscaping, Inc.

Analysis

If authorized, the existing contract will be extended for Fiscal Year (FY)2021-2022 in the amount of \$176,160.72. The new contract price reflects a 3% increase over the prior fiscal year. Contract services include landscape maintenance at various City facility sites including City Hall; City libraries, fire stations, and community centers; and the Shoreline area. Services also include mowing, plant trimming, irrigation monitoring and repair, litter abatement, and weed abatement.

Previous Actions

- Resolution No. 2016-024 Authorizing the City Manager to Execute a Non-Professional Services Agreement with Pacheco Brothers Gardening, Inc. for Citywide Landscape Maintenance
- Resolution No. 2017-118 Authorizing the City Manager to Execute Amendment No. 1 to Non-Professional Services Agreement with Pacheco Brothers Gardening, Inc. for Citywide Landscape Maintenance

Fiscal Impacts

The amendment of the agreement will cost \$176,160.72 for FY 2021-2022. The amendment will be funded by the City Council adopted budget for FY 2021-2022 and will be split among three funds as follows: account 010-62-001-5340 (\$85,082.51), 147-42-142-5340 (\$46,779.47), and 597-57-003-5340 (\$44,298.74).

ATTACHMENT(S)

Attachment(s) to Staff Report

- Non-Professional Services Agreement between the City of San Leandro and Pacheco Brothers Gardening, Inc. for Citywide Landscape Maintenance
- Amendment No. 1 to Non-Professional Services Agreement between the City of San Leandro and Pacheco Brothers Gardening, Inc. for Citywide Landscape Maintenance
- Amendment No. 2 to Non-Professional Services Agreement between the City of San Leandro and Del Conte's Landscaping, Inc. for Citywide Landscape Maintenance
- Amendment No. 3 to Non-Professional Services Agreement between the City of San Leandro and Del Conte's Landscaping, Inc. for Citywide Landscape Maintenance
- Amendment No. 4 to Non-Professional Services Agreement between the City of San Leandro and Del Conte's Landscaping, Inc. for Citywide Landscape Maintenance

Attachment(s) to Related Legislative File

- 1 Attached to Resolution:
 - Amendment No. 5 to Non-Professional Services Agreement between the City of San Leandro and Del Conte's Landscaping, Inc. for Citywide Landscape Maintenance

PREPARED BY: Jennifer Auletta, Deputy Public Works Director, Public Works Department