



Legislation Details (With Text)

**File #:** 21-650      **Version:** 1      **Name:** Amendment No. 5 to NPSA with Del Conte's Landscape for Landscape Maintenance Services (SR)

**Type:** Staff Report      **Status:** Filed

**On agenda:** 11/29/2021      **In control:** City Council

**Enactment date:**      **Final action:** 11/29/2021

**Enactment #:**

**Title:** Staff Report for a Resolution of the City of San Leandro City Council Approving and Authorizing the City Manager to Execute Amendment No. 5 with Del Conte’s Landscaping, Inc. for Citywide Landscape Maintenance for \$176,160.72 for Fiscal Year 2021-2022.

**Indexes:**

**Code sections:**

**Attachments:** 1. NPSA Citywide Landscapes - Pacheco, 2. NPSA Amendment 1 - Pacheco - Citywide Landscapes Executed, 3. NPSA Amendment 2 - Del Conte - Citywide Landscapes Executed (Formerly Pacheco), 4. NPSA Amendment 3 - Del Conte - Citywide Landscapes Executed, 5. NPSA Amendment 4 - Del Conte - Citywide Landscapes Executed

Date	Ver.	Action By	Action	Result
11/29/2021	1	City Council	Received and Filed	Pass

Staff Report for a Resolution of the City of San Leandro City Council Approving and Authorizing the City Manager to Execute Amendment No. 5 with Del Conte’s Landscaping, Inc. for Citywide Landscape Maintenance for \$176,160.72 for Fiscal Year 2021-2022.

**SUMMARY AND RECOMMENDATIONS**

Staff recommends that the City Council authorize the City Manager to execute Amendment No. 5 to a Non-Professional Services Agreement with Del Conte’s Landscaping, Inc. to provide monthly landscape maintenance services at City facilities.

**BACKGROUND**

On August 31, 2015, the Public Works Department issued Request for Proposals (RFP) 55025 for Citywide landscape maintenance. Five firms submitted proposals deemed responsive to the RFP. After review by a committee of internal staff, the five proposals were ranked and Pacheco Brothers Gardening, Inc., a Hayward-based firm, was selected based on the firm’s highest score and the second lowest bid price. The City entered into a contract with Pacheco Brothers Gardening, Inc. on March 1, 2016.

Amendment No. 1 extended the Non-Professional Services Agreement through June 30, 2018 and provided the City Manager the option to extend the contract annually for three additional years. Amendment No. 2 noted that the company name had change to Del Conte’s Landscaping, Inc.

**Analysis**

If authorized, the existing contract will be extended for Fiscal Year (FY)2021-2022 in the amount of \$176,160.72. The new contract price reflects a 3% increase over the prior fiscal year. Contract services include landscape maintenance at various City facility sites including City Hall; City libraries, fire stations, and community centers; and the Shoreline area. Services also include mowing, plant trimming, irrigation monitoring and repair, litter abatement, and weed abatement.

### **Previous Actions**

- Resolution No. 2016-024 Authorizing the City Manager to Execute a Non-Professional Services Agreement with Pacheco Brothers Gardening, Inc. for Citywide Landscape Maintenance
- Resolution No. 2017-118 Authorizing the City Manager to Execute Amendment No. 1 to Non-Professional Services Agreement with Pacheco Brothers Gardening, Inc. for Citywide Landscape Maintenance

### **Fiscal Impacts**

The amendment of the agreement will cost \$176,160.72 for FY 2021-2022. The amendment will be funded by the City Council adopted budget for FY 2021-2022 and will be split among three funds as follows: account 010-62-001-5340 (\$85,082.51), 147-42-142-5340 (\$46,779.47), and 597-57-003-5340 (\$44,298.74).

### **ATTACHMENT(S)**

#### **Attachment(s) to Staff Report**

- Non-Professional Services Agreement between the City of San Leandro and Pacheco Brothers Gardening, Inc. for Citywide Landscape Maintenance
- Amendment No. 1 to Non-Professional Services Agreement between the City of San Leandro and Pacheco Brothers Gardening, Inc. for Citywide Landscape Maintenance
- Amendment No. 2 to Non-Professional Services Agreement between the City of San Leandro and Del Conte's Landscaping, Inc. for Citywide Landscape Maintenance
- Amendment No. 3 to Non-Professional Services Agreement between the City of San Leandro and Del Conte's Landscaping, Inc. for Citywide Landscape Maintenance
- Amendment No. 4 to Non-Professional Services Agreement between the City of San Leandro and Del Conte's Landscaping, Inc. for Citywide Landscape Maintenance

#### **Attachment(s) to Related Legislative File**

- 1 Attached to Resolution:
  - Amendment No. 5 to Non-Professional Services Agreement between the City of San Leandro and Del Conte's Landscaping, Inc. for Citywide Landscape Maintenance

**PREPARED BY:** Jennifer Auletta, Deputy Public Works Director, Public Works Department