



Legislation Details (With Text)

File #: 24-236 **Version:** 1 **Name:** NPSA with Univar Solutions USA LLC to Supply Sodium Hypochlorite

Type: Staff Report **Status:** Filed

On agenda: 6/3/2024 **In control:** City Council

Enactment date: **Final action:** 6/3/2024

Enactment #: Reso 2024-052

Title: Adopt a Resolution to Approve and Authorize the City Manager to Execute a Non Professional Services Agreement with Univar Solutions USA LLC to Supply the City’s Water Pollution Control Plant with 215,000 Gallons of Sodium Hypochlorite 12.5% (Bleach) in Fiscal Year 2025 in an Amount Not to Exceed \$694,450

Indexes:

Code sections:

Attachments: 1. A - Resolution NPSA Univar Solutions, 2. B - NPSA Univar Sodium Hypochlorite Scope of Work, 3. C - NPSA Univar Sodium Hypochlorite Compensation Schedule, 4. D - BACC Bid Document for Sodium Hypochlorite, 5. D1 - Univar Bid Document for Sodium Hypochlorite, 6. D2 - BACC Bid Award Letter for Sodium Hypochlorite

Date	Ver.	Action By	Action	Result
6/3/2024	1	City Council	Received and Filed	Pass

Adopt a Resolution to Approve and Authorize the City Manager to Execute a Non Professional Services Agreement with Univar Solutions USA LLC to Supply the City’s Water Pollution Control Plant with 215,000 Gallons of Sodium Hypochlorite 12.5% (Bleach) in Fiscal Year 2025 in an Amount Not to Exceed \$694,450

COUNCIL PRIORITY

- Infrastructure
- Sustainability & Resiliency

SUMMARY

Sodium Hypochlorite is a chemical required in the wastewater treatment process. City of San Leandro is part of the Bay Area Chemical Consortium, an informal cooperative that seeks competitive bids for chemical contracts for public agencies. Univar Solutions USA LLC won the bid for the East Bay region for supplying Sodium Hypochlorite (bleach) for Fiscal Year 2025.

RECOMMENDATIONS

Staff recommends City Council adopt a Resolution to approve and authorize the City Manager to execute a Non-Professional Services Agreement with Univar Solution USA LLC for the supply of 215,000 gallons of Sodium Hypochlorite 12.5% in fiscal year 2025 in an amount not to exceed \$694,450.

BACKGROUND

The City's Water Pollution Control Plant uses sodium hypochlorite as a disinfecting reagent as the final step in the wastewater treatment process prior to the water leaving the facility. Disinfection with sodium hypochlorite is a requirement set forth by the City's National Pollutant Discharge Elimination System (NPDES) permit. The City participates in the Bay Area Chemical Consortium (BACC), which annually runs a competitive bid process for common bulk chemicals used in water and wastewater treatment processes.

Analysis

During this year's bid for sodium hypochlorite, the lowest bidder for the East Bay region was Univar Solutions USA LLC with a bid of \$3.23 per gallon. The City will need to purchase 215,000 gallons, with a total amount not to exceed \$694,450.

The BACC competitive bidding process allows water and wastewater utilities throughout the Bay Area to collectively solicit bids for commonly used chemicals. This provides competitive and consistent pricing and reduces staff time to run a separate bid.

The cost of sodium hypochlorite has risen from \$0.71 per gallon in 2021 to \$3.23 in 2024. The BACC process provides assurance that this increase is part of a broader price escalation in the chemical market and that San Leandro is paying comparable rates as neighboring agencies.

Financial Impacts

Sufficient funds are included in the Fiscal Year 2024-2025 Enterprise Fund budget for Sodium Hypochlorite Supply:

- Bulk Chemicals, Account 593-51-002-6221: \$900,400

This Council action will not impact fund balance because there are funds available in the FY25 adopted budget.

ATTACHMENTS

Attachment A: Resolution to Approve the Authorization of the City Manager to Execute a Non-Professional Services Agreement with Univar Solutions USA LLC to Supply the City's Water Pollution Control Plant With 215,000 Gallons of Sodium Hypochlorite 12.5% in Fiscal Year 2025 in an Amount not to Exceed \$694,450

Attachment B: NPSA Univar Sodium Hypochlorite Scope of Work

Attachment C: NPSA Univar Sodium Hypochlorite Compensation Schedule

Attachment D: BACC Bid Document for Sodium Hypochlorite

- D1: Univar Bid Document for Sodium Hypochlorite
- D2: BACC Bid Award Letter for Sodium Hypochlorite

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