



Legislation Details (With Text)

**File #:** 18-221      **Version:** 1      **Name:** Staff Report for a Resolution Approving Annual Renewal with Accela for Citizen Access and Platform Automation Systems for Permitting

**Type:** Staff Report      **Status:** Filed

**On agenda:** 5/21/2018      **In control:** City Council

**Enactment date:**      **Final action:** 5/21/2018

**Enactment #:**

**Title:** Staff Report for a Resolution Approving Annual Renewal in the amount of \$80,940.07 with Accela for Citizen Access and Platform Automation Systems for Permitting

**Indexes:**

**Code sections:**

**Attachments:**

Date	Ver.	Action By	Action	Result
5/21/2018	1	City Council	Received and Filed	Pass

Staff Report for a Resolution Approving Annual Renewal in the amount of \$80,940.07 with Accela for Citizen Access and Platform Automation Systems for Permitting

**SUMMARY AND RECOMMENDATIONS**

Staff recommends that the City Council approve a resolution authorizing the City Manager to approve payment to Accela for annual renewal of the Permitting System, which includes the Citizen Access and Platform Automation systems in use by the Community Development and Engineering & Transportation Departments. The annual renewal cost is \$80,940.07.

**BACKGROUND**

The City of San Leandro has maintained an annual subscription contract with Accela since 2013.

**Analysis**

The City of San Leandro subscribes to the Accela Civic Platform and Automation system, which is hosted by Sirsidynix and delivered over the Internet. This Software-as-a-Service (SaaS) system provides all of the core functions required to the Community Development and Engineering & Transportation Departments to issue, track, and report on the City’s building and encroachment permits.

The City is charged an annual subscription license fee which provides Staff with access to the online systems. In addition, the vendor provides software updates and technical support. This annual renewal covers all the licenses needed by Staff to fully use the software.

**Legal Analysis**

The City Attorney's office has reviewed and approved the purchase agreements.

**Fiscal Impacts**

The total annual software and maintenance cost is \$80,940.07.

**Budget Authority**

The Finance Director has determined there are sufficient funds in Account 688-13-001-5311 for the annual payment.

**PREPARED BY:** Tony Batalla, Information Technology Manager, City Manager's Office

2600546.1