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Title: Staff Report for Resolution Authorizing the City Manager to Execute a Non-Professional Services Agreement with George Salinas Tree Preservation for Boulevard Yarwood Sycamore Tree Trimming

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Attachments: 1. NPSA - Yarwood Agreement 2016

Date	Ver.	Action By	Action	Result
12/5/2016	1	City Council	Received and Filed	Pass

Staff Report for Resolution Authorizing the City Manager to Execute a Non-Professional Services Agreement with George Salinas Tree Preservation for Boulevard Yarwood Sycamore Tree Trimming

SUMMARY AND RECOMMENDATIONS

Staff recommends that the City Council authorize the City Manager to execute a Non-Professional Services Agreement with George Salinas Tree Preservation for an amount of \$57,216 (\$48.00 per tree) to perform annual tree trimming of Yarwood Sycamore trees on major boulevards and adjacent side streets.

BACKGROUND

On August 30, 2016, the Finance Department issued Bid No. 16-17.004 for boulevard Yarwood Sycamore tree trimming. Two firms submitted bids on or before the submittal deadline, September 14, 2016. George Salinas Tree Preservation submitted the lowest bid for a price of \$48.00 per tree. The total contract amount will be \$57,216 to trim 1,192 trees. The bid price includes all labor, materials, disposal, transportation and equipment necessary to perform the work. Once the contract is awarded, the contractor will have 60 working days to complete the work.

Fiscal Impacts

The Agreement will cost \$48.00 per tree, for a total of \$57,216 for the annual tree trimming. The bid price includes trimming 1,192 trees along major boulevards and adjacent streets.

Budget Authority

Staff will request a purchase order for \$57,216 for account 010-33-001-5340. There is funding in the 2016-17 fiscal year budget for this contract.

ATTACHMENT(S)

Attachment(s) to Staff Report

- Non-Professional Services Agreement between the City of San Leandro and George Salinas Tree Preservation for Boulevard Yarwood Sycamore Tree Trimming

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