



Legislation Text

File #: 22-596, **Version:** 1

Adopt a Resolution to Approve and Authorize the City Manager to Execute Amendment No. 1 to the Non-Professional Services Agreement with Bay Area Tree Specialists for High Maintenance Tree Trimming in an Amount Not-to-Exceed \$126,169

COUNCIL PRIORITY

- Infrastructure
- Sustainability & Resiliency
- Community & Business Development

SUMMARY

There are various species of High Maintenance Trees throughout San Leandro that require annual trimming. Phase I was completed in September. With additional funds identified in the FY2022-2023 budget, staff requests an increase the number of trees to include a Phase II.

RECOMMENDATIONS

Staff recommends that the City Council approve Amendment No. 1 to the Non-Professional Services Agreement (NPSA) with Bay Area Tree Specialists for High Maintenance Tree Trimming for the maximum amount of \$126,169.

BACKGROUND AND ANALYSIS

San Leandro has various types of High Maintenance Trees growing throughout neighborhoods in the City. High Maintenance Trees require annual trimming and can become structurally weak and susceptible to failures if proper pruning is not completed.

On April 26, 2022, the Finance Department issued Bid No. 21-22.015 for High Maintenance Tree trimming. Tree species, quantity, location, and work requested are identified in the Non-Professional Services Agreement Exhibit A, Scope of Services. Seven firms submitted bids on or before the submittal deadline. Bay Area Tree Specialists submitted the lowest bid for a price of \$449.00 per tree, with a total contract amount of \$54,329 to trim 121 trees (Phase I). The bid price includes all labor, materials, disposal, transportation, and equipment/staffing necessary to perform the work. With additional funds identified in the FY2022-2023 budget, staff would like to increase the scope of work to include more tree maintenance work (160 trees, Phase II). Bay Area Tree Specialists agrees to the terms of Amendment No. 1 to the Non-Professional Services Agreement and will sign the amendment upon Council approval.

Previous Actions

Resolution No. 2022-119 Approving and Authorizing the City Manager to Execute a Non-Professional Services Agreement with Bay Area Tree Specialists

Financial Impacts

Sufficient funds are included in the Fiscal Year 2022-2023 General Fund budget, Account 010-33-001-5340 for tree trimming services.

- Phase I: \$ 54,329
- Phase II: \$ 71,840
- Total \$126,169

This Council action will not impact fund balance because there are funds available in the FY2022-2023 adopted budget.

ATTACHMENTS

- **Attachment A:** Resolution of the City of San Leandro City Council to Authorize the City Manager to Approve and Execute Amendment No. 1 to the Non-Professional Services Agreement with Bay Area Tree Specialists for High Maintenance Tree Trimming in an Amount Not-to-Exceed \$126,169
- **Attachment B:** Scope of Work for Amendment No. 1 - High Maintenance Trees Phase II
- **Attachment C:** NPSA between the City of San Leandro and Bay Area Tree Specialists

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