



## Legislation Text

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**File #:** 19-112, **Version:** 1

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RESOLUTION of the City of San Leandro City Council to Rescind Resolution No. 2017-078 and to Designate Signatures on City Checks and Persons Authorized to Make Fund Transfers by Telephone and Wire (Updates the Names of City Officials Authorized to Deposit, Withdraw and Transfer Funds for the City Treasury)

**WHEREAS**, Section 550 of the San Leandro City Charter provides that City checks shall bear the facsimile signatures of the City Manager and the Finance Director or their respective assistants; and

**WHEREAS**, to comply with the Charter, from time to time staff recommends that the City Council know and approve by resolution who the City's signatories are for City checks.

**NOW, THEREFORE**, the City Council of the City of San Leandro does **RESOLVE** as follows:

Effective March 5, 2019, all monies belonging to the City of San Leandro and deposited in any bank, excepting petty cash funds, as provided for by Section 550 of the San Leandro City Charter, shall be withdrawn by checks authenticated by the signatures of Jeff Kay or Elizabeth Warmerdam in the City Manager's Office and David Baum or Norite Vong in the Finance Department. The authorization for these designated persons shall also include the capacity to make fund transfers by telephone or wire instruction.

And it is further **RESOLVED** that Resolution No. 2017-078 is hereby rescinded.