



Legislation Text

File #: 17-473, **Version:** 1

Staff Report for Resolution Authorizing the City Manager to Execute Amendment No. 1 to Non-Professional Services Agreement with Rubicon Enterprises, Inc. for Citywide Turf Maintenance for \$130,167.60 for fiscal year 2017-2018, and to Execute Three Additional One-Year Extensions at the Same Price Subject to Consumer Price Index (CPI) Adjustments in Future Years

SUMMARY AND RECOMMENDATIONS

Staff recommends that the City Council authorize the City Manager to execute Amendment No. 1 to a Non-Professional Services Agreement with Rubicon Enterprises, Inc. to provide monthly turf maintenance services at City parks and sports fields.

BACKGROUND

On August 31, 2015, the Public Works Department issued Request for Proposals (RFP) 55027 for citywide turf maintenance and park area weed abatement. Five firms submitted proposals deemed responsive to the RFP. After review by a committee of internal staff, the five proposals were ranked and Rubicon Enterprises, Inc., a Richmond-based firm, was selected based on the firm's highest score and lowest bid price. The City entered into contract with Rubicon Enterprises, Inc. on March 1, 2016.

Analysis

If authorized, the existing contract will be extended for the 2017-18 fiscal year for the monthly bid price of \$10,847.30. The new contract price reflects a reduction of service for no longer providing turf maintenance services at the Pacific Sports Complex. The cost for that service last fiscal year was \$752.64 per month. Services include weekly mowing at all City park sites, ball field sites, and other turf locations adjacent to parks. Services include twice per month edging, twice per year weed abatement and four times per year aeration and fertilization. The contract will extend through June 30, 2018, with the option for the City to extend the contract annually for three additional years at the same price subject to annual CPI increases by contract amendment.

Previous Actions

- Resolution 2016-023 Authorizing the City Manager to Execute a Non-Professional Services Agreement with Rubicon Enterprises, Inc. for Citywide Turf Maintenance

Fiscal Impacts

This General Fund service contract will cost \$130,167.60. The FY 2017-18 contract cost includes a reduction of \$9,031.68 off of the prior fiscal year cost of \$135,408 due to the removal of the Pacific Sports Complex.

Budget Authority

Staff will request a purchase order for \$130,167.60 for FY 2017-18 for account 010-62-001-5340. There is sufficient budget in the account for the contract.

ATTACHMENT(S)

Attachment(s) to Related Legislative Files

- Attached to Resolution:
 - Amendment No. 1 to Non-Professional Services Agreement between the City of San Leandro and Rubicon Enterprises, Inc. for Citywide Turf Maintenance

PREPARED BY: Jennifer Auletta, Deputy Public Works Director, Public Works Department