



City of San Leandro

Civic Center
835 East 14th Street
San Leandro, California

Legislation Text

File #: 17-325, **Version:** 1

RESOLUTION Rescinding Resolution No. 2015-137 and Designating Signatures on City Checks and Persons Authorized to Make Fund Transfers by Telephone and Wire (Updates Names Of City Officials Authorized To Deposit, Withdraw And Transfer Funds With Specific Banking Institutions For The City Treasury To Reflect The New Assistant Finance Director)

Section 550 of the San Leandro City Charter provides that all City checks shall be authenticated by the signatures of one of two designated persons in the City Manager's Office and one of two designated persons in the Finance Department.

NOW, THEREFORE, the City Council of the City of San Leandro does RESOLVE as follows:

Effective June 6, 2017, all monies belonging to the City of San Leandro and deposited in any bank, excepting petty cash funds provided for by Section 550 of the San Leandro City Charter, shall be withdrawn by checks authenticated by the signatures of Chris Zapata or Jeff Kay in the City Manager's Office and David Baum or Norite Vong in the Finance Department. The authorization for these designated persons shall also include the capacity to make fund transfers by telephone or wire instruction.

And it is further RESOLVED that Resolution No. 2015-137 is hereby rescinded.