



## Legislation Text

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Staff Report for a City of San Leandro City Council Resolution to Approve Annual Renewals for Fiscal Years 2019-2020 and 2020-2021 with Accela, Inc. for Citizen Access and Platform Automation Systems for the Permitting System for the Combined Amount of \$173,211.74.

### **SUMMARY AND RECOMMENDATIONS**

Staff recommends that the City Council approve a resolution authorizing the City Manager to approve payments to Accela, Inc. of \$86,605.87 in Fiscal Year 2019-2020 and \$86,605.87 plus up to a 10% increase (or \$8,660) in Fiscal Year 2020-2021 for renewal of the Permitting System, which includes the Citizen Access and Platform Automation systems in use by the Community Development and Engineering & Transportation Departments.

### **BACKGROUND**

The City of San Leandro has maintained an annual subscription contract with Accela since 2013.

### **Analysis**

The City of San Leandro subscribes to the Accela Civic Platform and Automation system, which is hosted by Sirsidynix and delivered over the Internet. This Software-as-a-Service (SaaS) system provides all of the core functions required by the Community Development and Engineering & Transportation Departments to issue, track, and report on the City's building and encroachment permits.

The City is charged an annual subscription license fee that provides staff with access to the online systems. In addition, the vendor provides software updates and technical support. This annual renewal covers all the licenses needed by staff to fully use the software.

### **Previous City Council Actions**

- On November 19, 2018, the City Council approved an annual renewal agreement with Accela for FY18-19 for the amount of \$80,940.07, Reso 2018-144;
- On May 21, 2018, the City Council approved an annual renewal agreement with Accela for FY17-18 for the amount of \$80,940.07, Reso 2018-045;
- On July 15, 2013, the City Council approved a Consulting Services Agreement with TruePoint Solutions, Inc. for Migration and Configuration of the Tidemark Permitting Software System to Accela Automation/Civic Cloud in the Amount of \$208,900.00, Reso 2013-105.

### **Legal Analysis**

The City Attorney's office reviewed and approved as to form the purchase agreements.

### **Fiscal Impacts**

The total annual software and maintenance cost for Fiscal Year 2019-2020 is \$86,605.87. Fiscal Year 2020-2021 is expected to be \$86,605.87 plus up to a 10% increase or \$8,660.

### **Budget Authority**

The Finance Director verified there are sufficient funds in the FY19-20 operating budget, Account 688-13-001-5311, and FY20-21 adopted budget, Account 688-13-001-5311.

**PREPARED BY:** Tony Batalla, Chief Technology Officer, City Manager's Office