



## Legislation Text

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**File #:** 14-145, **Version:** 1

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Staff Report for a Resolution Authorizing the City Manager to Execute an Amendment to the Consulting Services Agreement with The Lew Edwards Group for Strategic Consulting Services Associated with Revenue Measure Feasibility Services

### **SUMMARY AND RECOMMENDATIONS**

Staff recommends approval of an amendment to the Consulting Services Agreement (CSA) with The Lew Edwards Group (LEG) that calls for the amount of compensation to increase \$17,000, from the originally authorized \$49,500 to \$66,500.

### **BACKGROUND**

At the December 2, 2013 meeting, the City Council authorized the City Manager to execute a \$49,500 agreement with LEG to provide lead consulting and strategic project management support. The results of a community survey that LEG helped facilitate as part of its contract were subsequently presented to Council at the February 1, 2014 City Council Planning Session.

Based upon the results of that community survey, staff recommends that Council authorize an amendment to the previously authorized agreement with LEG for the production of an interactive mailer that will be distributed to San Leandro residents in order to better gauge community service priorities.

### **Fiscal Impacts**

Production of the proposed mailer would cost an amount not to exceed \$17,000. This would include the cost of graphics, printing, bulk postage, and mailing.

### **Budget Authority**

Staff proposes to fund these agreements using funds from the General Fund economic contingency reserve. Therefore, funds will be transferred to the City Manager's Consulting account number 010-12-020-5120.

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