



Legislation Text

File #: 15-267, Version: 1

Staff Report for a Resolution Approving Amendment No. 1 to Non-Professional Service Agreement with George Salinas Tree Preservation for Annual Yarwood Sycamore Tree Trimming

RECOMMENDATION

Staff recommends that the City Council approve a Resolution authorizing an amendment to the existing Non-Professional Service Agreement (NPSA) for annual sycamore tree trimming services provided by contract. Annual renewal is administratively permitted under the existing NPSA. However, City Council approval is required as the contract total exceeds \$50,000.

BACKGROUND

On May 15, 2012, the City entered into a NPSA with George Salinas Tree Preservation after a competitive bidding process to which seven firms responded. George Salinas Tree Preservation was the low-bidder, providing a per-tree cost of \$41 for the 1,192 sycamore trees included in the specifications for project work. As written, the existing NPSA allows for annual renewal and for 2013 and 2014, the NPSA was renewed at the original bid price of \$48,872.

For 2015, the contractor requests an increase in the per-tree price, from \$41/tree to \$46/tree (12%), to accommodate increases to operational costs. This would result in an overall contract price of \$54,832, necessitating City Council approval per the City's Purchasing Guidelines for contracts in excess of \$50,000. From the original 2012 bid results, the second-place bidder had a per-tree price of \$49, and \$58,408 for the total contract. This amendment, if approved by the City Council, would remain the lowest overall bid and does not constitute grounds for a re-bid of the work. Per standard NPSA language, up to four annual renewals are permitted if mutually agreed upon between the City and the contractor, before a project goes out for new bids. This amendment represents the third renewal.

Fiscal Impact

This amended agreement, for \$46/tree and \$54,832 overall represents an increase of 12%, which can be accommodated this fiscal year through realized budget savings.

Budget Authority

There is sufficient funding in the current year's budget to issue the purchase order for the amended NPSA. The funding source is account 010-33-001-5340.

ATTACHMENTS

Attachment to Staff Report

- 2012 NPSA

Attachment to Resolution

- Amendment No. 1 to NPSA

PREPARED BY: Debbie Pollart, Public Works Director