



Legislation Text

File #: 21-517, **Version:** 1

Staff Report for a City of San Leandro City Council Resolution Approving and Authorizing the City Manager to Execute Amendment No. 5 to a Non-Professional Services Agreement with Rubicon Landscape Corporation for Citywide Turf Maintenance for \$165,062.18 for Fiscal Year 2021-2022

SUMMARY AND RECOMMENDATIONS

Staff recommends that the City Council authorize the City Manager to execute Amendment No. 5 to a Non-Professional Services Agreement with Rubicon Landscape Corporation to provide turf maintenance services at City parks and sports fields.

BACKGROUND

On August 31, 2015, the Public Works Department issued Request for Proposals (RFP) 55027 for citywide turf maintenance and park area weed abatement. Five firms submitted proposals deemed responsive to the RFP. After review by a committee of internal staff, the five proposals were ranked and Rubicon Enterprises, Inc. (firm changed name to Rubicon Landscape Corporation as part of Amendment No. 2), a Richmond, CA-based firm, was selected based on the firm's highest score and lowest bid price. The City entered into contract with Rubicon Enterprises, Inc. on March 1, 2016. There were four subsequent amendments to the contract to extend the term, modify services and include cost increases.

Analysis

If authorized, the existing contract will be extended for the 2021-2022 Fiscal Year at the monthly price of \$13,755.18. The new contract price reflects a 3.8% price increase and a reduction in services as follows:

- Discontinue weed abatement services along the unpaved trail at Marina Park
- Discontinue weed abatement services along the Par Course at Marina Park
- Reduce mowing services at Marina Park to two times per month
- Discontinue mowing services along the Williams Street island
- Discontinue mowing services at Warden Park

The reduction in services is intended to reduce the total contract cost to align with the approved budget. Park Maintenance staff will assume responsibility for weed abatement at the Shoreline, turf will be eliminated from the Williams Street island, and Warden Park no longer requires turf maintenance services.

Services provided by Rubicon Landscape Corporation include weekly mowing at all City park sites, ball field sites, and other turf locations adjacent to parks, twice per month edging, twice per year

weed abatement and four times per year aeration and fertilization unless otherwise specified. The contract will extend through June 30, 2022.

Previous Actions

- Resolution No. 2016-023 Authorizing the City Manager to Execute a Non-Professional Services Agreement with Rubicon Enterprises, Inc. for Citywide Turf Maintenance
- Resolution No. 2017-117 Authorizing the City Manager to Extend Term for One Year and Allowing for Three Additional 1-Year Extensions
- Resolution No. 2020-078 Authorizing the City Manager to Extend the Term for One Year

Fiscal Impacts

The amendment of the agreement will cost a total of \$165,062.18 for fiscal year 2021-2022. The amendment will be funded by the City Council adopted budget for fiscal year 2021-2022 in account 010-62-001-5340.

ATTACHMENT(S)

Attachment(s) to Staff Report

- Non-Professional Services Agreement with Rubicon Landscape Corporation for Citywide turf maintenance services
- Amendment No. 1 to Non-Professional Services Agreement
- Amendment No. 2 to Non-Professional Services Agreement
- Amendment No. 3 to Non-Professional Services Agreement
- Amendment No. 4 to Non-Professional Services Agreement

Attachment(s) to Related Legislative File

- Amendment No. 5 to Non-Professional Services Agreement

PREPARED BY: Jennifer Auletta, Deputy Public Works Director, Public Works Department