



Legislation Details (With Text)

File #: 16-181 **Version:** 1 **Name:** Staff Report CM SS
Type: Staff Report **Status:** Filed
In control: City Council
On agenda: 4/18/2016 **Final action:** 4/18/2016
Enactment date: **Enactment #:**
Title: Staff Report for Resolution Amending the City Manager Salary Schedules
Sponsors: Lianne Marshall
Indexes:
Code sections:
Attachments:

Date	Ver.	Action By	Action	Result
4/18/2016	1	City Council	Received and Filed	

Staff Report for Resolution Amending the City Manager Salary Schedules

SUMMARY AND RECOMMENDATIONS

Staff recommends that the City Council adopt a resolution to amend the salary schedules for the City Manager.

BACKGROUND

As approved by the City Council on November 19, 2012, the City Manager, Chris Zapata, voluntarily contributed twenty thousand dollars (\$20,000.00) per year (at \$10,000.00 each) of his Annual Base Salary towards the salaries of the Police Chief and the Assistant City Manager, respectively. Per the City Manager's employment agreement Section 7.a.i., the City Manager is entitled to the return of his voluntary contribution made towards the annual base salaries of the Police Chief and the Assistant City Manager, respectively, if the employment of the Police Chief and Assistant City Manager terminates before the end of the terms of their respective employment agreements. In such an instance, the pro rata return of Annual Base Salary shall be paid back to Manager through his regular salary distribution.

The Police Chief, Sandra Spagnoli, resigned effective March 13, 2016. Effective March 14, 2016, \$10,000 that was contributed towards the Police Chief's salary was returned to the City Manager's salary to be paid on a pro rata basis through his regular salary distribution.

The Assistant City Manager, Lianne Marshall, is due to retire on April 30, 2016. Effective May 1, 2016, the \$10,000 that was contributed towards the Assistant City Manager's salary will be returned to the City Manager's salary to be paid on a pro rata basis through his regular salary distribution.

The salary schedules are in accordance with California Code of Regulations Section 570.5, which requires that salary schedules be in a format that identifies the position title, the pay rate, the

effective date, the range, and be duly approved and adopted by the governing body.

Fiscal Impacts

There is no fiscal impact associated with the return of the City Manager's voluntary contributions to the Police Chief and Assistant City Manager; all items have been budgeted.

ATTACHMENT

None.

ATTACHMENT

Attachments to Resolution

- Salary Schedules

PREPARED BY: Emily Hung, Human Resources Manager, City Manager's Office