



Legislation Details (With Text)

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Title: Staff Report for Resolution Authorizing the City Manager to Execute Amendment No. 1 to Non-Professional Services Agreement with Pacheco Brothers Gardening, Inc. for Citywide Median Maintenance for \$189,712 for Fiscal Year 2017-2018, and to Execute Three Additional One-Year Extensions at the Same Price Subject to Consumer Price Index (CPI) Adjustments in Future Years

Sponsors: Debbie Pollart

Indexes:

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Date	Ver.	Action By	Action	Result
9/5/2017	1	City Council	Received and Filed	Pass

Staff Report for Resolution Authorizing the City Manager to Execute Amendment No. 1 to Non-Professional Services Agreement with Pacheco Brothers Gardening, Inc. for Citywide Median Maintenance for \$189,712 for Fiscal Year 2017-2018, and to Execute Three Additional One-Year Extensions at the Same Price Subject to Consumer Price Index (CPI) Adjustments in Future Years

SUMMARY AND RECOMMENDATIONS

Staff recommends that the City Council authorize the City Manager to execute Amendment No. 1 to a Non-Professional Services Agreement with Pacheco Brothers Gardening, Inc. to provide monthly landscape maintenance and weed abatement services in medians and other right-of-way locations.

BACKGROUND

On August 31, 2015, the Public Works Department issued Request for Proposals (RFP) 55026 for citywide median maintenance. Four firms submitted proposals deemed responsive to the RFP. After review by a committee of internal staff, the four proposals were ranked and Pacheco Brothers Gardening, Inc., a Hayward-based firm, was selected based on the firm's highest score and the second lowest bid price. The City entered into contract with Pacheco Brothers Gardening, Inc. on March 1, 2016.

Analysis

If authorized, the existing contract will be extended for the 2017-18 fiscal year for the monthly price of \$14,976. The new contract price reflects a 3% increase over the prior fiscal year. In addition, the contract includes a small increase for additional services at two existing locations and \$10,000 for the year for additional planting services not covered by the contract. The additional planting services are

needed due to plant loss caused by an extended period of drought. Services include maintenance of medians and other right-of-way landscapes, and/or weed abatement in forty-eight (48) distinct locations throughout the City including major streets such as E. 14th Street, Davis Street, Marina Boulevard, San Leandro Boulevard, Doolittle Drive, and Macarthur Boulevard. Services include mowing, plant trimming, irrigation monitoring and repair, litter abatement, and weed abatement. The contract will extend through June 30, 2018, with the option for the City to extend the contract annually for three additional years by contract amendment.

Previous Actions

- Resolution 2016-025 Authorizing the City Manager to Execute a Non-Professional Services Agreement with Pacheco Brothers Gardening, Inc. for Citywide Medians Maintenance

Fiscal Impacts

This General Fund service contract will cost \$189,712. The FY 2017-18 contract price includes \$14,976 per month plus an additional \$10,000 per year for additional planting services. The FY 2017-18 contract price also includes a 3% increase over the prior fiscal year.

Budget Authority

Staff will request a purchase order for \$189,712 for FY 2017-18 for account 010-33-052-5340. There is sufficient budget in the account for the contract.

ATTACHMENT(S)

Attachment(s) to Related Legislative Files

- Attached to Resolution:
 - Amendment No. 1 to Non-Professional Services Agreement between the City of San Leandro and Pacheco Brothers Gardening, Inc. for Citywide Median Maintenance

PREPARED BY: Jennifer Auletta, Deputy Director, Public Works Department