



## Legislation Details (With Text)

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<b>Title:</b>	Staff Report for a City of San Leandro City Council Resolution to Authorize the City Manager to Execute Amendment No. 3 to a Contractual Services Agreement with MV Transportation, Inc. for Paratransit Transportation Services to Extend the Term of Services to December 31, 2018 and to Increase the Amount of Compensation by \$60,000 for a Total not to Exceed Amount of \$528,380				
<b>Sponsors:</b>	Jeanette Dong				
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Staff Report for a City of San Leandro City Council Resolution to Authorize the City Manager to Execute Amendment No. 3 to a Contractual Services Agreement with MV Transportation, Inc. for Paratransit Transportation Services to Extend the Term of Services to December 31, 2018 and to Increase the Amount of Compensation by \$60,000 for a Total not to Exceed Amount of \$528,380

## SUMMARY AND RECOMMENDATIONS

Staff recommends that the City Council authorize the City Manager to execute Amendment No. 3 to a contractual services agreement with MV Transportation, Inc. to continue paratransit transportation services for the FLEX Shuttle Program until the Measure B/BB Paratransit Services: FLEX Shuttle Service Agreement for FY 2018-19 is awarded.

## BACKGROUND

The City of San Leandro has utilized MV Transportation, Inc. to provide shuttle services for the FLEX Shuttle Paratransit program since 2003. MV Transportation, Inc. currently provides two shuttles and drivers to operate the program alongside a North Route and South Route within San Leandro. Aside from City holidays, the shuttle service runs regular service hours from 9:00 a.m. to 5:00 p.m., Monday through Friday. The FLEX Shuttle program is open to San Leandro residents who are 60 years and older or at least 18 years old and East Bay Paratransit certified. Currently, 258 people have valid annual memberships for the 2017-18 fiscal year. Funding for this program is received through the Alameda County voter-approved Measures B and BB.

In November 2016, Council approved an agreement to provide paratransit services from November 1, 2016 to June 30, 2018. On September 4, 2018, Resolution No. 2018-100 was approved to extend the term of service to September 30, 2018 and to increase the amount of compensation by \$60,000.

Staff recommends amending the contract to continue the services provided from October 1, 2018 to December 31, 2018 for an additional \$60,000, to allow finalization of the agreement for the 2018-19 fiscal year - RFP No. 56946 Measure B/BB Paratransit Services: FLEX Shuttle Service.

The goal of the FLEX Shuttle Program is to deliver quality paratransit shuttle services to San Leandro residents, including on-time service, providing proper customer service, appropriate vehicle maintenance, and making changes as needed to improve service to riders. Senior Services staff accepts ongoing feedback from current riders regarding satisfaction with MV Transportation, Inc.'s service, and staff solicits feedback from yearly focus groups and written surveys. Staff also communicates with MV Transportation staff regularly to ensure proper service.

MV Transportation maintains a base of operations from their location on Williams Street in San Leandro.

### **Previous Actions**

- On November 7, 2016 by Resolution No. 2016-149, the City Council approved a contractual services agreement with MV Transportation for paratransit services for an amount not to exceed \$175,020 for Paratransit Transportation Services
- On June 5, 2017 by Resolution No. 2017-080, the City Council authorized the City Manager to execute Amendment No. 1 to the contractual services agreement with MV Transportation to extend the term through June 30, 2018 and increase the amount of total compensation by \$233,360 to a total amount not to exceed \$408,380 for paratransit services.
- On September 4, 2018 by Resolution No. 2018-100, the City Council authorized the City Manager to execute Amendment No. 2 to the contractual services agreement with MV Transportation to extend the term through September 30, 2018 and increase the amount of total compensation by \$60,000 to a total amount not to exceed \$468,380 for paratransit services.

### **Fiscal Impacts**

Exhibit B in the attached Agreement provides the Compensation Schedule from July 1, 2017 through June 30, 2018. The proposed amendment keeps the hourly rate of \$58.34 per hour as reflected in the current agreement.

### **Budget Authority**

The total compensation for this agreement will not exceed \$528,380, based on a 4000 hours/year cycle. The Agreement Amendment No. 3 requires an additional \$60,000 for October 1, 2018 through December 31, 2018 services to be funded by Measures B and BB in Account Number 150-36-001-5640.

### **Attachment(s) to Related Legislative File**

- Amendment No. 3 to the Contractual Services Agreement with MV Transportation, Inc.

**PREPARED BY:** Ely Hwang, Manager, Recreation and Human Services Department