



# City of San Leandro

Civic Center  
835 East 14th Street  
San Leandro, California

## Legislation Text

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**File #:** 21-093, **Version:** 1

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RESOLUTION of the City of San Leandro City Council to Rescind Resolution No. 2020-081 and Designating Signers on City Checks and Persons Authorized to Make Fund Transfers by Telephone and Wire (Updates Names of City Officials Authorized to Deposit, Withdraw, and Transfer Funds for the City Treasury)

**WHEREAS**, Section 550 of the San Leandro City Charter provides that City checks shall bear the facsimile signatures of the City Manager and the Finance Director or their respective assistants; and

**WHEREAS**, to comply with the City Charter, from time to time staff recommends the City Council identify and approve by resolution the individuals as City's signatories for City checks.

**NOW, THEREFORE**, the City Council of the City of San Leandro does **RESOLVE** as follows:

Effective March 1, 2021, all monies belonging to the City of San Leandro and deposited in any bank, excepting petty cash funds, as provided for by Section 550 of the City of San Leandro Charter, shall be withdrawn by checks authenticated by the signatures of Frances M. Robustelli or Elizabeth D. Warmerdam in the City Manager's Office and Chui Mun (Susan) Hsieh or Karen Chang in the Finance Department. The authorization for these designated persons shall also include the capacity to make fund transfers by telephone or wire instruction.

**BE IT FURTHER RESOLVED** that Resolution No. 2020-081 is hereby rescinded.